Student placement: Policy Advocacy and Member State Outreach Support

Name of organisation	**DIGITALEUROPE AISBL**
Brief description of the organisation	DIGITALEUROPE is the leading trade association representing digitally transforming industries in Europe. We stand for a regulatory environment that enables European businesses and citizens to prosper from digital technologies. We wish Europe to grow, attract and sustain the world's best digital talents and technology companies. Together with our members, we shape the industry policy positions on all relevant legislative matters and contribute to the development and implementation of relevant EU policies. Our membership represents over 36,000 businesses who operate and invest in Europe. It includes 91 corporations which are global leaders in their field of activity, as well as 39 national trade associations from across Europe.
Website	www.digitaleurope.org
Placement job title	**Policy advocacy support student placement**
Placement job description, e.g. the student's responsibilities whilst on placement	• Support DIGITALEUROPE's Member State outreach and advocacy activities. • Support the organisation of events, awards, meetings, agendas, and presentations. • Drafting reports and preparing summaries. • Conducting desk research on various topics. • Support in communication with members and external stakeholders. • Attend internal and external meetings, draft minutes.

DIGITALEUROPE
Rue de la Science, 14A, B-1040 Brussels
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EU Transparency Register: 64270747023-20

	• Monitor EU policy developments, projects and funding opportunities. • Support in the development of DIGITALEUROPE publications.
Details of training and supervision	You will join a growing and dynamic team of 40 and will get hands-on training by staff. Your work will be supervised by Member State Outreach Team. We follow the Government's COVID rules, which means that periods of working from home might apply.
Opportunities for the student to practice the foreign language skills	The working language is English, but there are plenty of opportunities to practice French and other languages spoken in the multicultural Brussels environment
Placement Dates and Duration	From 1 September (flexible) for 11 months
Nationality restrictions or visa requirements if outside of the EU	Only EU nationals or students who have the necessary paperwork in place to legally take a placement in Belgium will be considered.
Remuneration	Paid internship (in addition to any possible funding received from your sending university).
Type of placement student you'd like to recruit	• A student enrolled in a Social studies programme with strong analytical skills and key interest in politics and communications. • You are very organised, have a natural sense of structure and time estimation. • You are hands-on, highly motivated, friendly and approachable. • You are prepared to work flexible and undertake additional duties. • You can schedule your own workload and achieve targets and deadlines. • You have good editing and proof-reading skills. • You have strong analytical skills, attention to detail and a results-driven mindset. • You can conduct desk research and contribute information to policy papers. • You will be enrolled in a university for the entire duration of your placement
How to apply for the placement	Fill in your application for the 'Policy advocacy intern' position, including a CV and cover letter, to

	the attention of Jean-Dominique Meunier via this link
Deadline for applications	20 April 2022
Recruitment process	Short listed candidates will be interviewed during from March to July via MS Teams. Second interviews to potentially include a task.

About DIGITALEUROPE

DIGITALEUROPE represents the digital technology industry in Europe. Our members include some of the world's largest IT, telecoms and consumer electronics companies and national associations from every part of Europe. DIGITALEUROPE wants European businesses and citizens to benefit fully from digital technologies and for Europe to grow, attract and sustain the world's best digital technology companies. DIGITALEUROPE ensures industry participation in the development and implementation of EU policies.

DIGITALEUROPE Membership

Corporate Members

Accenture, Airbus, Amazon, AMD, Apple, Arçelik, Assent, Atos, Autodesk, Banco Santander, Bayer, Bidao, Bosch, Bose, Bristol-Myers Squibb, Brother, Canon, Cisco, Danfoss, Dassault Systèmes, DATEV, Dell, Eli Lilly and Company, Epson, Ericsson, ESET, EY, Facebook, Fujitsu, GlaxoSmithKline, Global Knowledge, Google, Graphcore, Hewlett Packard Enterprise, Hitachi, HP Inc., HSBC, Huawei, Intel, Johnson & Johnson, Johnson Controls Inernational, JVC Kenwood Group, Konica Minolta, Kry, Kyocera, Lenovo, Lexmark, LG Electronics, Mastercard, Microsoft, Mitsubishi Electric Europe, Motorola Solutions, MSD Europe Inc., NEC, Nemetschek, NetApp, Nokia, Nvidia Ltd., Oki, OPPO, Oracle, Palo Alto Networks, Panasonic Europe, Philips, Pioneer, Qualcomm, Red Hat, ResMed, Ricoh, Roche, Rockwell Automation, Samsung, SAP, SAS, Schneider Electric, Sharp Electronics, Siemens, Siemens Healthineers, Sky CP, Sony, Sopra Steria, Swatch Group, Technicolor, Texas Instruments, TikTok, Toshiba, TP Vision, UnitedHealth Group, Visa, Vivo, VMware, Waymo, Workday, Xerox, Xiaomi, Zoom.

National Trade Associations

Austria: IOÖ
Belgium: AGORIA
Croatia: Croatian Chamber of Economy
Cyprus: CITEA
Czech Republic: AAVIT
Denmark: DI Digital, IT BRANCHEN, Dansk Erhverv
Estonia: ITL
Finland: TIF
France: AFNUM, SECIMAVI, Numeum

Germany: bitkom, ZVEI
Greece: SEPE
Hungary: IVSZ
Ireland: Technology Ireland
Italy: Anitec-Assinform
Lithuania: Infobalt
Luxembourg: APSI
Moldova: ATIC
Netherlands: NLdigital, FIAR
Norway: Abelia
Poland: KIGEIT, PIIT, ZIPSEE
Portugal: AGEFE

Romania: ANIS
Slovakia: ITAS
Slovenia: ICT Association of Slovenia at CCIS
Spain: AMETIC
Sweden: TechSverige, Teknikföretagen
Switzerland: SWICO
Turkey: Digital Turkey Platform, ECID
United Kingdom: techUK